Call to Order & Welcoming Remarks

1. Paul Musselwhite (Vice President)
   - Concern over the lack of submissions to the Graduate Portfolio Project. Suggestions to increase interest and streamline the process include creating an independent submission form available online, possibly through the Tribe Responses website. V.P. Musselwhite will be meeting with Dean Sanderson next week to discuss possible changes to the submission process.
   - President Heilprin and V.P. Musselwhite are still meeting with school administrators regarding issues with this year’s revised student health insurance policies reported on in November’s meeting. An update will be given at December’s meeting. Please send concerns to either President Heilprin, V.P. Musselwhite, or Student Rep. Ivory.

3. Katie Bennett (Treasurer)
   - Budget review for 2010-11 finds that approximately 25% of the funds reserved for departmental colloquia has been requested and/or used. A proposed budget for the next academic school year is due December 3.

4. Shaun Richards (Secretary)
   - Website still under construction. Secretary Richards began cleaning up links on the new GSA website (Tribe Voices) that led to the old GSA website. He is currently formatting the website to include agendas and minutes from previous meetings on separate pages for easier review.

5. Megan Ivory (Senate Rep.)
   - The Student Assembly electronic newsletter was sent out this month for the first time.

6. Ashley Heilprin (President)
   - Graduate/Undergraduate and Undergraduate Networking Nights are looking for volunteers. If interested, please contact President Heilprin by email.
   - President Heilprin met with Graduate Dean Sanderson regarding Student Health Center issues, including summer billing. Senate Rep. Ivory is also working with the Student Assembly on these issues.
7. Sarah Zimmet (Social Chair)

- Recap of October’s happy hour at the Corner Pocket, which was put on by a joint effort of the GSA and Law School Bar Review. Because of Thanksgiving break and the end of the semester, the next happy hour will be postponed until the Spring semester.
- Further details on the GSA bake-off are forthcoming. The search for a location is still underway.
- The possibility of creating a GSA-A&S facebook group was brought up. The goal is that a social network page will provide an added measure of awareness for important news and notes of the GSA, as well as sparking interest in social events.

8. Old Business

- Proposed amendments to the GSA constitution were voted on and passed. As discussed at previous meetings, these include the definition of the role of Elections Coordinator; a seventh officer of the GSA, who will serve as a Graduate Council Representative/Parliamentarian; and an increased limit on the number of officers from a given department or program, from two to three; and the possibility of vacancies arising amongst the officers, with the Executive Committee voting to promote one of the department representatives to the open position. V.P. Musselwhite and Secretary Richards are currently working on drafting these amendments. They will be posted on the GSA website as soon as they are completed, and discussed at December’s meeting.

Meeting ended.